



Department of Comparative Medicine Job Summary and Promotion Criteria

Job Title	Job Summary	Qualifications
<p>Comparative Medicine Technician 1 (Job Code: 4001)</p>	<p>The Department of Comparative Medicine (DCM) is service-oriented department which is responsible for the care and well-being of multiple species of research animals. Technicians are responsible for the health and welfare of research animals, maintenance of a clean and safe facility, and provision of technical support when requested by the research staff. The DCM staff works together to provide excellent care for the animals; maintain compliance with all regulations, internal policies, and standard operating procedures; and ensure adherence to the high standards required for continued AAALAC accreditation. The Level I Technician's primary responsibilities include all aspects of animal care including husbandry, enrichment, training, facility cleanliness and maintenance, cage and cage component processing, health checks, and administration of medication. Level I technicians may assist with project support procedures such as anesthesia recovery or administrative tasks as assigned by the Director or Supervisor. Requires flexible schedule, including weekends and holidays.</p>	<p>Education: Bachelor of Science or a Certified Veterinary Technician is preferred. A High School diploma or GED is required.</p> <p>Experience: Minimum of 6 months to one-year of experience working with animals is preferred, but not required.</p> <p>Skills: Ability to work in a team setting as well as independently. Good verbal and written communication skills. Ability to follow detailed verbal and written instructions. Excellent observational skills. Ability to maintain accurate and thorough records. Proficient in Microsoft Office (Word, Excel, Outlook). Ability to stand for long periods of time. Ability to perform a variety of physical functions including frequent squatting, twisting, reaching, and bending.</p> <p>Certification/Licensure: American Association for Laboratory Animal Science (AALAS) Certification at the Assistant Laboratory Animal Technician (ALAT) Level must be obtained within 18 months of hire.</p>
<p>Comparative Medicine Technician 2 (Job Code: 4464)</p>	<p>The Department of Comparative Medicine (DCM) is service-oriented department which is responsible for the care and well-being of multiple species of research animals. Technicians are responsible for the health and welfare of research animals, maintenance of a clean and safe facility, and provision of technical support when requested by the research staff. The DCM staff works together to provide excellent care for the animals; maintain</p>	<p>Education: Bachelor of Science or a Certified Veterinary Technician is preferred. A High School diploma or GED is required.</p> <p>Experience: A minimum of three years of animal technical experience is required for this position.</p> <p>Skills: Proficient in animal handling and restraint with a variety of species. Experience with surgery and anesthesia in a veterinary clinic or research setting. Ability to work in a team setting as well as independently.</p>



Department of Comparative Medicine Job Summary and Promotion Criteria

	<p>compliance with all regulations, internal policies, and standard operating procedures; and ensure adherence to the high standards required for continued AAALAC accreditation.</p> <p>The Level II Technician's primary responsibilities include all aspects of animal care including husbandry, enrichment, training, facility cleanliness and maintenance, cage and cage component processing, health checks, and administration of medication. Level II technical duties may also include anesthesia administration and monitoring, patient surgical preparation, sample collection, and other project support procedures. Level II technicians assist with or perform administrative tasks such as inventory control, stock rotation, and other duties as assigned by the Director or Supervisor. Requires flexible schedule, including weekends and holidays.</p>	<p>Good verbal and written communication skills.</p> <p>Ability to follow detailed verbal and written instructions.</p> <p>Excellent observational skills. Ability to maintain accurate and thorough records. Proficient in Microsoft Office (Word, Excel, Outlook). Ability to stand for long periods of time.</p> <p>Ability to perform a variety of physical functions including frequent squatting, twisting, reaching, and bending.</p> <p>Certification/Licensure: American Association for Laboratory Animal Science (AALAS) Certification at the Laboratory Animal Technician (LAT) Level must be obtained within 18 months of hire.</p>
--	---	---



Department of Comparative Medicine Job Summary and Promotion Criteria

<p>Comparative Medicine Technician 3 (Job Code: 4448)</p>	<p>The Department of Comparative Medicine (DCM) is service-oriented department which is responsible for the care and well-being of multiple species of research animals. Technicians are responsible for the health and welfare of research animals, maintenance of a clean and safe facility, and provision of technical support when requested by the research staff. The DCM staff works together to provide excellent care for the animals; maintain compliance with all regulations, internal policies, and standard operating procedures; and ensure adherence to the high standards required for continued AAALAC accreditation. Level III Technicians have primary responsibility for project support procedures such as anesthesia administration and monitoring, patient surgical preparation, surgical assistance, sample collection, and data collection. Level III Technicians also assist with or perform administrative tasks such as inventory management, ordering, billing, and developing estimates. Level III Technicians also perform animal care procedures as needed such as health checks, administration of medication, husbandry, enrichment, facility cleaning and maintenance, and cage processing. Level III Technicians participate in staff training for the department as well as for research staff working in the vivarium. Requires flexible schedule, including weekends and holidays.</p>	<p>Education: Bachelor of Science or a Certified Veterinary Technician is preferred. A High School diploma or GED is required.</p> <p>Experience: A minimum of five years of animal technical experience is required for this position.</p> <p>Skills: Team leadership is an expectation of this position. Proficient in animal handling and restraint with a variety of species. Experience with surgery and anesthesia in a veterinary clinic or research setting. Experience with teaching and/or training. Ability to work in a team setting as well as independently. Good verbal and written communication skills. Ability to follow detailed verbal and written instructions. Excellent observational skills. Ability to maintain accurate and thorough records. Proficient in Microsoft Office (Word, Excel, Outlook). Ability to stand for long periods of time. Ability to perform a variety of physical functions including frequent squatting, twisting, reaching, and bending.</p>
--	--	--



Department of Comparative Medicine Job Summary and Promotion Criteria

<p>Comparative Medicine Technician Lead (Job Code: 4450)</p>	<p>The Department of Comparative Medicine (DCM) is service-oriented department that is responsible for the care and well-being of multiple species of research animals. The Comparative Medicine Technician Lead (CMTL) works under the direct supervision of the DCM Supervisor, who will assign general duties, limitation and priorities. The CMTL trains, oversees and assists the DCM staff in their performance of a variety of technical and client education duties, and facilitates the work of the client. Additional duties include, but are not limited to: provide excellent care and respect for all animals; maintain compliance with regulations, internal policies and standard operating procedures; and ensure adherence to the high standards for continued AAALAC accreditation. The CMLT is responsible for the support of procedures such as anesthesia administration and monitoring, surgical preparation, surgical assistance, sample collections and data collection. The CMTL will provide support for surgical education courses including set-up and clean-up, receiving and shipping cadaveric specimens, as well as equipment and specimen preparation.</p> <p>The CMTL will serve as the primary contact for equipment vendors, including coordinating service calls and scheduling preventative maintenance; and will assist with inventory acquisition and management. This position requires flexible schedule, including weekends and holidays.</p>	<p>Education: Bachelor of Science in a related field, or a Certified Veterinary Technician is preferred. A High School diploma or GED is required.</p> <p>Experience: A minimum of five years of animal technical experience is required for this position. Experience in staff supervision, training and veterinary anesthesia preferred. Must be qualified to operate an industrial fluoroscope, including 40 hours of didactic radiology training and 160 hours of directly supervised hands-on fluoroscope operation.</p> <p>Skills: Team leadership is an expectation of this position. Proficient in animal handling and restraint with a variety of species. Experience with surgery and anesthesia in a veterinary clinic or research setting. Ability to troubleshoot and respond to unexpected situations. Experience with teaching and/or training. Ability to work in a team setting as well as independently. Good verbal and written communication skills. Ability to follow detailed verbal and written instructions. Excellent observational skills. Ability to maintain accurate and thorough records. Proficient in Microsoft Office (Word, Excel, Outlook). Ability to stand for long periods of time. Ability to perform a variety of physical functions including frequent squatting, twisting, reaching, and bending.</p>
---	--	--



Department of Comparative Medicine Job Summary and Promotion Criteria

<p>Animal Care Supervisor (Job Code: 4523)</p>	<p>The Animal Care Supervisor supports research projects, coordinates animal facility operations, manages staff work assignments, oversees the rodent health surveillance program, and performs the duties of an animal technician, as needed. The Animal Care Supervisor implements policies and practices pertaining to animal care and welfare that are in compliance with state and federal regulations as well as deemed appropriate by the Director and works collaboratively with DCM-LISEI staff to implement surgical education and research activities.</p> <p>The Animal Care Supervisor provides input to the DCM Director regarding the implementation of research and training projects involving animal use; plays an important role in maintaining AAALAC accreditation and compliance with the Animal Welfare Act/Regulations and the Public Health Service Policy on the Humane Care and Use of Laboratory Animals.</p>	<p>Education: High School diploma required. Associates degree or Bachelor of Science in Biology or related field preferred.</p> <p>Certification/Licensure: AALAS Laboratory Animal Technician (LAT) certification required. Laboratory Animal Technologist (LATg) or Certified Manager of Animal Resources (CMAR) certification highly desired.</p> <p>Experience: A minimum of seven years of animal technical experience is required for this position. Experience in staff supervision, training and veterinary anesthesia is required. Must be qualified to operate an industrial fluoroscope, including 40 hours of didactic radiology training and 160 hours of directly supervised hands-on fluoroscope operation.</p> <p>Skills: Proficient in animal handling, restraint, and care with a variety of species. Experience with surgery and anesthesia in a veterinary clinic or research setting. Ability to troubleshoot and respond to unexpected situations. Experience with teaching and/or training.</p> <p>Ability to work in a team setting as well as independently.</p> <p>Good verbal and written communication skills. Ability to follow detailed verbal and written instructions.</p> <p>Excellent observational skills. Ability to maintain accurate and thorough records. Proficient in Microsoft Office (Word, Excel, Outlook). Ability to stand for long periods of time.</p> <p>Ability to perform a variety of physical functions including frequent squatting, lifting, twisting, reaching, and bending.</p>
---	---	--