

Legacy Health Partners

Board of Directors and Board Committee Member Position Description

POSITION PURPOSE

To support the Chair of the Board or Board Committee on which the incumbent has been elected or appointed to serve.

ACCOUNTABILITIES & ACTIVITIES

The following are general expectations of a Board or Committee member:

1. To make every attempt to attend meetings as scheduled.
2. To thoroughly read and understand reading materials sent out in advance of these meetings.
3. To proactively seek out clarification of meeting materials and related business issues by contacting the appropriate management representatives and/or Board or Committee chair persons prior to meetings whenever possible.
4. To actively engage in discussions and decision making processes about goals, strategies, tactics, policies, procedures and other business matters at Board and/or Committee meetings. Discussion comments should be focused on to the agenda item at hand, so that decisions can be reached in the most informed and expeditious manner.
5. To represent the interests and needs of the organization as a whole before consideration of self-interest, or the interests of one's specialty area or site (hospital or medical group).
6. To proactively identify issues that need to be addressed under the charter of the Board or Committee oversight function, and ensure these issues are placed on future agendas for discussion by the Board and/or Committee.
7. To support decisions of the Board and/or Board Committee once issues have been thoroughly discussed and decisions have been made. As appropriate, to assist in the communication of these decisions, and their rationale, to the general membership of Legacy Health Partners (LHP).
8. To abide by to the policies and procedures of LHP at all times.
9. To conduct oneself in a manner consistent with the LHP's Mission, Values and Vision.
10. To serve as a champion for the goals, strategies, tactics, policies and procedures of the LHP at the respective Board and/or Committee, and among the general membership, once they have been established or revised. Supports and champions the overall strategies and tactics of LHP to the general membership of LHP.

KIND & LEVEL OF CONTACTS

The position routinely is in contact with governance members throughout the system as well as LHP member physicians and representatives of the executive and hospital administration teams.

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DECISIONS MADE & ACTED UPON INDEPENDENTLY

None.

DECISIONS/ACTIONS REFERRED TO OTHERS

The following decisions or actions should be referred to the Board Chair or LHP President:

1. Contacts with representatives of the media or elected officials.
2. Discussions with non-Network members about the status or nature of contract negotiations, legal or regulatory matters, intellectual property, or other confidential matters whose disclosure could be detrimental to the Network.
3. Actions on the part of governance, members or management staff inconsistent with the Network's Mission, Values & Philosophy and its policies and procedures, particularly those related to fiduciary responsibility and conflict of interest. Inappropriate disclosures to the media or general public by governance, members or management staff of the status or nature of contract negotiations, legal or regulatory matters, intellectual property, or other confidential matters whose disclosure could be detrimental to the Network.

BEHAVIORAL EXPECTATIONS

Legacy Health Partners Board and Board Committee members will:

1. Work collaboratively with other Board and Board Committee members and key stakeholders:
 - a. Communicate effectively and professionally.
 - b. Participate fully and encourage other board members to participate in discussions and board activities.
 - c. Support consensus decision making and support decisions agreed upon by the board, even after initially not supporting a specific position.
 - d. Continually develop capacities and competencies associated with the role of a board member.
2. Maintain a global perspective and strive to represent all constituents and stakeholders associated with LHP.
 - a. Advocate for all LHP members, the communities served by LHP and those who partner with LHP to deliver care.
 - b. Avoid advocating for one particular stakeholder, narrow interest or interest group.

Abides by the policies and procedures of LHP related to Confidentiality Policy for Business Information, Code of Business Conduct, Conflict of Interest Policy and Media Relations Policy as revised and amended from time to time.